

**Open Report on behalf of Pete Moore, Executive Director Resources and  
Community Safety**

Report to:	<b>Audit Committee</b>
Date:	<b>24 September 2012</b>
Subject:	<b>Work Plan</b>

**Summary:**

This Report provides the Committee with information on progress on aged actions and its work plan up to April 2013.

**Recommendation(s):**

- Review the progress of agreed actions in Appendix A, and
- Review the work plan set out in Appendix B and identify any changes.
- Agree agenda items for the 12 November 2012 Committee

**Background**

- 1.1 An agreed action plan has been pulled together to help the Committee keep track of actions agreed during meetings or workshops (see Appendix A).
- 1.2 A work plan has based on the core activities of the Committee as set out in its terms of reference and best practice (see Appendix B).

**Conclusion**

- 2.1 The work plan helps the Committee monitor its work programme and keep track of areas it requires further work and / or assurance.

**Consultation**

**a) Policy Proofing Actions Required**

Not applicable

## Appendices

These are listed below and attached at the back of the report	
Appendix A	Agreed Actions
Appendix B	Work Plan to April 2013

## Background Papers

No background papers within Section 100D of the Local Government Act 1972 were used in the preparation of this report.

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